

Field Project Manager

Pasquini & Associates is a firm of professional engineers, land surveyors, technologists and designers specializing in land development and municipal engineering, operating in Calgary and surrounding communities.

Growth of our firm is carefully managed with an eye on never losing site of the personal touch that our clients desire. Being an employee of Pasquini & Associates offers you the opportunity to grow with our company while working with well recognized and respected developers and homebuilders. We also foster a team oriented, work hard, play hard culture that cares about career development and succession planning. With these core values, stability, and controlled growth we expect to be around for a long time in the Southern Alberta land development industry.

ROLE DESCRIPTION:

The Field Project Manager position requires a minimum of 5 years experience as a Project Manager in land development or related projects. The Field Project Manager will be responsible for ensuring our client's projects in the field are completed efficiently and in the most cost-effective manner. They must be able to develop and maintain courteous and professional relationships with clients, contractors, and municipalities. The Field PM is proficient with the design guidelines and drawing standards of the City of Calgary and the surrounding municipalities we have projects in. They will manage the construction of land development projects from start to finish including cost estimates, budgets, schedules, coordination of construction, client meetings, processing contractor invoices, ensuring the receipt of all CCC/FACs, and applicable oversize recoveries. Working and coordinating with the entire design team of the project is required to ensure the project runs smoothly. The Field Project Manager is expected to apply and/or adhere to the Prime Contractor's; Client's, and Pasquini & Associates safety policies and procedures.

EDUCATION & EXPERIENCE REQUIRED FOR ROLE:

- Civil Engineering Technology Diploma
- 5+ years of experience in Project Management
- Having a background in Land Development, preferably in the Calgary Region

TECHNICAL/PROFESSIONAL SKILLS (ORDER BY IMPORTANCE):

Technical:

- 5+ years of experience in Project Management
- Having a background in Land Development, preferably in the Calgary Region
- Proficiency in oral and written English communication skills
- Valid drivers licence required
- Microsoft Office Suite
- PDF (Bluebeam/Adobe)
- Specialization software/hardware

Professional:

- Honest
- Integrity
- Trustworthy
- Responsive
- Innovative

BEHAVIORAL SKILLS (ORDER BY IMPORTANCE):

- Hard Working/Highly Motivated
- Safety oriented
- Strong communication skills
- Strong attention to detail
- Time management skills
- Capable of thriving in both solo and team-oriented tasks
- Strong problem-solving skills
- Commitment to ongoing learning and professional development
- Strong knowledge of construction methods, materials and equipment
- Open to constructive feedback
- Excellent leadership and interpersonal skills

The compensation package for this position will be commensurate with the level of qualifications of the successful candidate.

Please apply in confidence to info@pasquini.ca. We thank all candidates for their interest. However, only those selected for an interview will be contacted.